

**MINUTES OF THE MEETING OF HORSTEAD WITH STANNINGHALL PARISH COUNCIL  
HELD IN THE HAYLOFT OF THE TITHE BARN, RECTORY ROAD, ON WEDNESDAY 14 MARCH 2018**

**Present:**, Cllrs, Mr C Jones (Chair), Mr M Blackburn, Mrs C Fleming, Mrs D Williams, Mr R Jennings, Mrs E Wishart and Mrs K Lawrance,

**In Attendance:** Suzanne Hall (Parish Clerk), Cllr J Copplestone (BDC) and four members of the public

**Public Forum**

- Cllr J Copplestone advised she had been talking to Glebe Way residents about peacocks
- Cllr J Copplestone gave an overview of her current involvements – see report at end of these minutes

**1. Co-Option of New Members**

Ms Philippa Weightman, Mr Tom Cain and Mr Alan Browne were co-opted on to the Parish Council and the Parish Clerk witnessed acceptance of office

**2. Apologies**

Apologies for absence were received and accepted from Cllr Mrs M Gurney

**3. Declarations of Interest**

None

**4. Minutes of the Meeting of 14 February 2018**

The minutes of the last Parish Council Meeting were

**AGREED AND SIGNED**

**5. Planning**

**20180237** - Treetops (Cedar Lodge) Hall Lane, Horstead With Stanninghall, NR12 7BB - Variation of condition 2 - Approved Plans of Previous Permission 20161109 To Include Additional Dormer Window. **NO OBJECTION**

**6. Parish Clerk and Chairman**

(1) Ms P Weightman proposed the circulated **Internal Control Policy** be adopted (after spelling correction) and

**APPROVED**

(2) **Quarter 3 2017/18** accounts have been examined by Mrs K Lawrance and

**APPROVED**

(3) **Stanninghall Road Traffic** – Ms P Weightman to progress

(4) Approval was given for the Clerk to purchase a new battery for the parish council laptop

(5) Mr B Jennings volunteered to represent the Parish Council on the **Horstead Tithe Barn Community**

**Association Committee**

(6) **Norwich Western Link** – carried forward to April meeting

(7) **GNLP** – Information has been circulated and Cllr Jo Copplestone has provided an update

(8) **NALC Spring Conference** – Attended by My C Jones – Information from the day has been circulated. We are awaiting the advice of NALC on the appointment of a DPO to comply with the GDPR regulations.

(9) **WiFi4EU** – It was **AGREED** the Parish Council should pursue the opportunity to obtain EU grant funding for a WiFi hotspot at the Tithe Barn. Mr C Jones has signed up for the newsletter and Mr B Jennings will report to the Tithe Barn Committee.

**7. Finance**

**(1) Payments Received**

None

**(2) Payments for Approval**

Mr C Jones – travel expenses for NALC conference

**£31.50**

6 copies of Good Councillor Guide

**£24.00**

Proposed by Mrs C Fleming and seconded by Mr M Blackburn and

**APPROVED**

**(3) Payments for information only** – previously agreed direct debits and standing orders

Veolia - Bin Lifts in January collected 28/2/2018

**£93.79**

Clerks Salary February 2018

**£494.64**

**(4) Payments for information only – Neighbourhood Plan**

None

**8. Neighbourhood Plan**

Ms P Weightman reported that as a result of a meeting with Mr Thompson (planner) there would be revisions made to the Issues and Options document. The Parish Council provided additional comments on the existing document which will be fed back to the neighbourhood planning group. The Parish Council acknowledged the effort that has been put in.

**9. WW1 celebrations**

Mr B Jennings provided an update on progress. With the help of local businesses, a beacon is being built. It was **AGREED** that this would be registered with the pageant master under 'Coltishall and Horstead with Stanninghall'. A joint Horstead and Coltishall events program for the weekend of 10/11 November is being formed with the objective of getting as many people involved as possible. Catering requirements are being discussed with local establishments

#### **10. Pond**

The bench at the pond has a broken slat. The clerk will order a replacement slat.

#### **11. Horstead Mill**

Mr C Jones has provided the clerk with a potential contact regarding the structural survey of the Mill as Canham Consulting appear not to be interested in carrying out this work.

Litter Picker – The clerk has received 4 responses to the Marlpit advert and will pass these to Mrs C Fleming along with a job description

The small bin at the Mill has been emptied by Mrs C Fleming and the Clerk. They will keep this tidy until a litter picker is appointed.

The Clerk and Mr C Jones will obtain a quote to remove ivy and other growth on the Mill and Mill Bridge

#### **12. Playing Field**

(1) Annual inspection – this will take place in the last two weeks of March

(2) Weekly inspections are being carried out by Mr C Jones

(3) Mole control has taken place, the traps were not tampered with

(4) Mr B Jennings will re-paint the gate when the weather permits

(5) Mr C Jones and the clerk to obtain quote for raising the matting etc at the playground

#### **13. Speedwatch and SAM2**

Speedwatch – at last week's session on Rectory Road, Horstead, 20 vehicles were recorded as being over the speed limit. After registration checks the details of 16 have been passed to Norfolk Constabulary.

SAM2 – Mr C Jones has had a look at the data collected while the SAM2 was on Norwich Road. The data collected from traffic coming into the village looks like it is being affected by traffic going out of the village. Mr C Jones proposed that a new post is purchased and sited on the opposite side of the road to prevent this happening again. This purchase, at around £90 including installation, was APPROVED (Mr T Cain and Ms L Wishart). Permission from Highways will be required for the new post to be installed.

#### **14. Highways**

- Mr T Cain reported issues with parking on grass on Glebe Way – Clerk to contact highways
- Bollards along Mill Road – Mr C Jones to report
- Mrs C Fleming has re-reported Mill road issues as incident had been closed without issue being resolved
- Highway Ranger visit – awaiting outcome, but footpath repairs along Glebe way appear to be in progress
- The Clerk to request 'beware of children playing' signs for the end of Tungate Way
- The Clerk to contact Broadland High, the Marlpit and Highways re children waiting at Recruiting Sergeant bus stop

#### **15. Training, meetings and consultations**

##### **Events attended:**

CiLCA training – ongoing – clerk

NALC Spring Conference – 5<sup>th</sup> March – Mr C Jones

##### **Upcoming events:**

CiLCA training – ongoing – clerk

Broads Parish Forum – Mr C Jones – 21<sup>st</sup> March

New Councillor Training – Mrs E Wishart – 24<sup>th</sup> April

#### **16. Police Report**

- PC Masons report was circulated
- Report from Mrs K Lawrance was circulated
- It was NOTED that PC Greig Shepherd is to retire and will be replaced by PC Pete Magee. It was also NOTED that with immediate effect all SNAP meetings have been cancelled.

#### **17. Items for the Next Agenda**

Stanninghall Road/Hillside traffic

WWI celebrations – Mr R Jennings to report

Community resilience

Clerks Review

Norwich Western Link

Standing items for monthly meeting

#### **18. Date and Time of the Next Meeting**

**Cllr Jo Copplestone's report**

In my February District Council report I talked about the GNL Regulation 18. The consultation seeks views on matters such as the broad housing numbers required up to 2036 and six main distribution options for development growth, as well as policy issues such as air quality, landscape and affordable housing. The number of houses required over the three areas is 7200, and to date there have been approximately 68900 proposals which have been put forward, most of which will not be required.

I attended the village meeting regarding the GNL at the end of February, and listened to the concerns of many local residents in respect of the two proposed greenfield site's in Coltishall. The consultation period ended on 22<sup>nd</sup> March and the draft plan will not be presented until Summer 2019, there will be a public examination mid 2020 when the plan will be submitted to the Planning Inspectorate, with the adoption of schedule at the end of 2020.

Council have also been discussing the Joint Five Year Infrastructure plan sought through the Greater Norwich Growth Board to support the delivery & funding of planned growth for the next 5 years. These projects include the delivery of new schools, roads, green infrastructure, community projects and economic development & regeneration. In the Broadland area for 2018/19 one of the biggest community projects planned is the redevelopment of the former Anglia Windows sports site at Horsford Manor. The new 'Community Sports Hub' will comprise of an indoor sports facility with an indoor 3G football pitch, sports hall, indoor gym, a café, a learning space with classrooms and there will be 10 sleeping pods which will be used for residential training courses.

Please do not hesitate to contact me with any concerns you may have, I am only too happy to help.

Kind regards, Jo Copplestone

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